

MINUTES  
Parks and Recreation Advisory Committee  
January 12, 2013  
8:30 a.m.

Attendance:

Michelle Keesal	Tom McCarthy	Guy Tilman	Bill Dowdy
Darcy Capstick	Tricia Whelan	Barry Flachsbart, Council Liaison	
Gary Stein	Laura Schellenberg	Mike Whelan	
Steve Koudelis			

Approval of November Minutes

Michelle Keesal called the meeting to order at 8:30 a.m. Bill Dowdy made a motion to approve the November 10, 2012 minutes. Darcy Capstick seconded the motion and the minutes were approved.

Tour D Parks Update

Michelle Keesal stated that Cindy Lau was unable to attend the meeting but sent Michelle Keesal a memo updating the committee on the Tour D Parks. The official date of the Tour D Parks is May 11, 2013 and the official time is from noon to 2:00 p.m. Michelle Keesal asked for an update on the planning for the Tour D Parks.

Tricia Whelan discussed the planning for the Tour D Park at Eberwein Park. She has met with Stacey Morse of Chesterfield Arts who would donate a fiberglass chair to be painted with Dogs for the Tour D Parks. She would also have Champ, the mascot appear and meet and greet the kids with photo opportunities at the event. She will also be providing some Art activity ideas for the kids and would include coloring pages of Champ and/or the Chair design. She will forward a more formal proposal at a later date. The bubble bus contract is approved and signed up for the event. Tricia Whelan stated that she had talked to Matt Favazza, President of First National Bank and he agreed to allow the use of the bank parking lot for the Tour D Parks event. He volunteered to display the Tour D Parks marketing brochure at the Bank when it is completed.

Guy Tilman said that he and Laura Schellenberg met with Dan Iadevito, the branch manager of the Montgomery Bank which is next to Dierbergs Meditation Park. The Bank is going to participate and has agreed to contribute \$100.00 plus bottled water. The money may be used for Mandy to purchase flowers for the Park. Guy Tilman stated that the Park is irrigated with sprinklers and we would need to make sure they are not on

during the Tour D Parks. Guy Tilman visited with Bonnie Hoerner at the YMCA and she would love to have someone participate with us at the Y for the Yoga part of the Tour D Parks at Dierbergs Meditation Park. Guy Tilman discussed refreshments and a potential High School Strings group playing music. Tom McCarthy discussed the Civic Orchestra possibility. Tom McCarthy stated that the city does finance the orchestra. Also the Fire Department which is next to Meditation Park will be told of the event and possibly they could park their truck there and hand out red fire hats. They do have a resource person at the fire department who could be contacted. Guy Tilman discussed the parquet floor for the musicians. Tom McCarthy stated that this could get expensive. A 4 x 8 floor size was discussed for the musicians. Darcy Capstick discussed having the participants bring flower planting gear like trowels and shovels to the Tour D Parks.

Gary Stein discussed the plans for Central Park. He has contacted Sammy Balloons and they are on board with the May 11<sup>th</sup> date. Gary Stein stated that he has also talked to the Caricature Artist. Gary Stein will keep in touch with her as she is open on May 11th and is willing to work for the two hours. Gary Stein stated that he has spoken to both Ted Drewes and Sheridan's about providing ice cream for the Central Park location. Sheridan's had a different twist on the ice cream. Instead of prepackaged it would be served individually and the cost would be \$2.30 a serving. The custard choices would be chocolate or vanilla. The owners would come out and do the work. Ted Drewes has offered prepackaged ice cream. Gary Stein discussed the plantings. Tom McCarthy stated the he would look at some beautification ideas for Central Park and report back.

Michele Keesal discussed the marketing for the Tour D Parks event. Gary Stein has a very creative person who designed the flyer for the previous Tour D Parks and he offered to have this done again free of charge. Gary Stein needs a theme to start the process. His assistant has a lot of clip art that can help. He will have her prepare a couple of ideas and get the artwork to the committee by email by January 31<sup>st</sup>. 2013. Gary Stein asked that the members review the brochure and critique it and get back to him so that it can be completed in a timely manner. This will allow time to get the flyer into the brochure. Darcy Capstick stated that the deadline for the Chesterfield Citizen Newsletter is January 15, 2013. Tom McCarthy asked if we could keep the same sizes/shapes as last year as he had frames from the previous year built and would like to use those again. Gary Stein stated that it would not be a problem to do that.

#### Mission Statement Update

Michelle Keesal discussed the mission statement. She found the correct mission statement for the Parks Advisory Committee. She stated that she, Guy Tilman and Tricia Whelan met and discussed the mission statement. Guy Tilman stated that we took these

notes from the previous brainstorming meeting and compared them to ensure they were consistent. Then Guy Tilman took the mission statement and updated and integrated the ideas into the mission statement. This proposed new mission statement will be reviewed at our retreat.

### Retreat Options

Michelle Keesal discussed the retreat. We have talked about getting together in March 2013 and refocus the committee. We will be looking at the mission statement and revisiting what we are about. We will be looking at the park standards and the park overlay and looking at the facilities. We will also talk about the various programs and look at the big picture. We will develop goals for the next three years. We need to set a date. We will have the retreat at the Parks Maintenance Facility in the Valley as there is ample space. Tom McCarthy suggested March 9, 2013 and the committee agreed to that date. Barry Flachsbart suggested a meeting time from 8:00 a.m. to noon which was agreed to by the committee. Tom McCarthy stated that sandwiches would be provided. Due to the Retreat meeting, the regularly scheduled meeting of the Parks Committee will be cancelled.

### Anniversary Updates

Tom McCarthy discussed the 25<sup>th</sup> Anniversary for the City of Chesterfield. June 1<sup>st</sup> will be the main celebration date. He asked that members of the committee set aside June 1<sup>st</sup> for the Anniversary.

### Staff Report

Tom McCarthy updated the committee regarding the Barn at Eberwein park. Tom McCarthy discussed the dugouts. They are presently working on eight of them. Tom McCarthy stated that they are putting in 8 new garden plots. 100% of the existing plots are being reused by the same people and they will have to do a lottery for the new plots. Tom McCarthy stated that they are working on the drainage issue at the Dog Park. They are working on the Pavers and putting a ribbon around the pavilion. They are putting in walkways to control the drainage and changing the grading. They are clearing Honeysuckle around the Pond and putting in more native plants. They are working with the Corp to get a dredging permit to dredge out the pond and clean it up. Tom McCarthy stated that dredging the pond is a long way off due to permit requirements.

Tom McCarthy discussed flag football and ultimate Frisbee and a men's soccer league at CVAC. He is also working on a breakfast bike ride. Tom McCarthy is working with St.

Luke's Hospital on a 40 mile cycling ride in partnership with Trail Net and Great Rivers Greenway. He is working on an owl program and a plant identification program. Bill Dowdy asked about a map for the bike routes to be put in the newsletter. Tom McCarthy stated that he is working on putting together a map for the cyclists that shows the bike routes. He is working on putting the trails/bike routes/parks in the newsletter and on the website. Tom McCarthy stated that the trail is now completed from Baxter under the highway. They are in the process of lighting the trail so it is not officially open. Tom McCarthy is also putting a proposal together for a guardrail for safety purposes. The next section on the north side near the ice rink will be more of a challenge as they are waiting for pump status and need to get an easement from the homeowner. Bill Dowdy asked about putting up signs as there are not signs on Edison Road past Long Road. Barry Flachsbart stated that we would need to work with the public works department to put up the signs. There may be more money in the fund reserves for this. Tom McCarthy stated that he would check into it.

#### Additional Business

Darcy Capstick informed the committee regarding the next Earth Day. PRCAC was invited to provide all parks info. the committee would decide. Earth Day will be on April 27<sup>th</sup>, 2013 and is the 22<sup>nd</sup> Annual Earth Day. The set up time will be from 8:00 a.m. to 9:00 a.m. The event will run from 9:00 a.m. to 2:00 p.m. The event will be held throughout Central Park, at the Chesterfield Amphitheatre where there will be a variety of on stage performances/presentations. Numerous vendors will be selling up-cycled and recycled art and craft items in addition to providing information on a variety of topics related to sustaining our environment. Native flora will be for sale, and native trees will be given away; some are city 'street trees'. There will be a recycle drive at the Pavilion Parking Re/ecycle Drive through, in the parking lot. Operation Food Search will be there collecting food, canned items, and personal products all of which are listed on their "Most Wanted Items" list. In addition, Youth in Science will be competing by reusing Science Fair exhibits or by creating one to 'test the waters'. Truly, Sustainability in Action will be present. There will be awards given for the science exhibits at NOON on stage.

#### Adjournment

A motion to adjourn was made at 10:00 a.m. by Bill Dowdy with Darcy Capstick seconding the motion.

